**DATE: March 7, 2023**

**ATTENDANCE**: In person: Erica M, Amy K, Carrie H, Veronica B, Brandee K, Liz H, Olwen C

**Zoom**: Ted C

1. **CALL TO ORDER:**
	1. Meeting started at 6:35 pm (Mingle and Introductions)
	2. Acceptance of agenda: **Brandee, Veronica 2nd**
	3. Acceptance of February 2023 Minutes- **Liz, Brandee 2nd**
2. **REGULAR REPORTS:**
	1. **Chair Report**: Erica Malcolm
		1. Review of Code of Conduct- Erica brought in a hard copy of Code of Conduct and Ethics to review and remind everyone to ensure we keep a respectful environment. Planning to post a copy on the PAC board, Facebook page, and in the kitchen.
		2. SD46 Food Program Update- School District is planning to make a district wide program. There will be a pilot test next year. Erica sent in a list of concerns on behalf of PAC committee as Hot Lunch Program at WSES is a huge fundraiser for our PAC. School District are willing to work with PAC and open to discussions.
		3. Road Committee- Magnus will be attending District of Sechelt meeting March 7, 2023, to voice his concerns about traffic and roads around WSES.
	2. **Vice Chair Report/DPAC Report**: Liz Hills
		1. Attending March DPAC meeting –
			* 1. District of Sechelt considering having free bus fare for children up to age 18. DPAC is writing a letter to support this plan.
				2. Discussion about bike lanes and having a bike lane from Langdale to Sechelt (future planning).
				3. BC Cancer Agency- wanting to upgrade local playgrounds to include having UV Shades to provide safe shade play areas.
	3. **Treasurers Report**: Veronica Brackett
		1. Current Bank Account: $20981.00
		2. Hot lunch profits this month = $2800.00. Profit so far this year = $9616.00
		3. Deposits put on Bouncy Castles for the carnival
		4. E-Transfer is now set up and running.
	4. **Principals Report**: Olwen Cowan. See attached report
	5. **Community Schools Report**: Ted Chisholm
		1. Spring Break program is scheduled, and registration is full.
		2. School Fridge program- out in hallway again at WSES. Continue to test ideas about what should go into the fridge, and where it should be located.
		3. School Garden:
			* 1. A few more teachers are interested in getting involved this year with their classes.
				2. Will need family volunteers to get involved during the school year as well as summer volunteers to help water and harvest veggies and fruit during the summer months.
	6. **SD46 Trustee**: Maria Hampvent. Absent. No report provided.
	7. **Carnival Planning Committee**- Erica M
		1. Had first planning meeting on February 9, 2023. 8 people attended. No volunteers stepped up to take over chair or vice chair positions, but many did sign up to volunteer for other tasks.
		2. Next meeting set for the end of March.
3. **OLD BUSINES:**
	1. **Grocery Receipts**:
		1. Amy Klein now taking over managing grocery receipts.
		2. Ms. Stinson’s class gathered the most receipts for the first ½ of the school year. Her class won $50 from PAC.
	2. **Coin Drive (Food Bank Donation)**:
		1. Approximately $665.15 was raised by the school and donated to the local food bank.
		2. Mrs. Allen’s class and Mrs. Rempel’s class raised the most money.
	3. **Movie Night**:
		1. Was a great success and PAC will plan to do another one next year.
4. **NEW BUSINESS:**
	1. **Hot Lunch Update:** Lisa R absent**-** No report provided.
		1. **Volunteers Needed**
5. Less volunteers signing up means less fresh cooking days in April.
6. Discussion again about forming a Hot Lunch Committee (consider about 4 people to have in the committee).
7. Ideas about possibly getting older students involved (to deliver food to classrooms), church/community volunteers.

* 1. **Dance- Easter Hop**
		1. Date set for April 5, 2023, 6pm-8pm
		2. DJ is booked - $350.00
		3. PAC purchased the air tattoo brush
		4. Plan to have PAC running popcorn machine
		5. Plan to purchase decorations (glow sticks, temp tattoos)
	2. **Kinderspak – PAC presentation**
		1. Erica will be presenting at the Kinderspark program to provide information on our PAC committee and hopefully spark interest in joining and volunteering.
	3. **Lost And Found-**
		1. Reminder posted on PAC Facebook page to look through the lost and found before spring break.
	4. **Chicken Fundraiser by Tart and Poultry (Port Coquitlam)**
		1. Order forms went out with report cards
		2. Option for e-transfers
		3. Pick up will be on April 5th between 1230 – 1430 outside under tents
	5. **February Spending approvals:**
1. PAC to purchase 2 accordion barricades (safety gates) for the school. **Spending approval for $2000.00** approved by Liz H and Sara 2nd.
2. PAC to purchase collapsible nets for the gym. **Spending approval to cost share with the school to purchase collapsible nets up to $800.00** approved by Liz and Brandee 2nd.

**Next Meeting Date: May 2, 2023**

**MEETING ADJOURNED: 8:02 pm**

**March 7th, 2023**

Principal’s Report – Olwen Cowan

February just flew by! We caught kids being kind all month and I think it really led to an uptick in not just kind acts, but also our notice of these regular day to day interactions. This is the good stuff of building community. We had a weird snow day and had some guest staff from other schools join us. Jessy Wollen’s lessons are halfway through, and we are hearing positive feedback from our students.

Staffing update: there is nothing new to report here

We have rewritten our school code of conduct and invite input. I broke it into 4 key words and used positive, action statements to make it child friendly. Classrooms continue to go through this rubric.

After many conversations with students, staff, and parents, I made the decision to prohibit cellphones in our school. This is effective after Spring Break and will continue next year too.

If you believe you must send your child to school with a phone, please note the following:

* Students must keep their phones turned off on school property and stored in their backpacks at all times of the school day.
* If a student’s phone is seen during the school day, they will be asked to give their phone to the office for the remainder of the day.
* If you need to contact your child, please call the school at 604 885 2825. Please do not send texts or phone their cells expecting replies during school hours.
* West Sechelt Elementary School is not responsible for lost, stolen or damaged property. If you are concerned about loss, theft or damage, please do not send a cell phone with your child.
* We also want to remind you that there are many apps that children use which have a minimum age of 13 years old: Snapchat, TikTok, and Instagram being the big three.

Looking ahead:

* Parent teacher meetings are this week!
* The new playground – we are getting many new pieces in play and the install is a bit delayed. I will update you when we get more info.
* We will be doing the Ministry of Education’s Learning Survey in the month of April with kids in grades 4 and 7, parents, and staff. Link coming in an email after the break.
* We are doing Squad Sprints on the Friday (March 31st) when we get back from the break. All are welcome to join the madness.
* Our choir is going to be putting on a production of “Joseph and the Amazing Technicolour Dreamcoat” – more details will be shared with our full community.
* Excited about the Easter Bunny Hop dance!
* Olwen will be contacting the grade 7 parents to initiate some planning for celebrations and other fun “grad” things. ☺
* Excited to share an opportunity to have some school swag for purchase from a company based in North Vancouver. We can do a pop up shop with everybody ordering over a few days and this can be used as fundraiser for the school. We can also have a retail store online on which people can order whenever. We can have up to 24 products. Check out my old school’s store here: <https://urstore.ca/cedar-grove-elementary-gibsons>
	+ Here are some ideas for now (the one on the left would be smoothed out)

