**DATE: October 3, 2023**

**ATTENDANCE**: In person: Erica M, Amy K, Veronica B, Brandee K, Liz H, Olwen C, Jo-Anne D, Drew N, Caitlin A, Sarah D, Lana F, Kirsten B, Lisa R, Jeanette L. Zoom: Cheryl, Mike, Claudia, Emily, Pamm.

1. **CALL TO ORDER:**
   1. Land Acknowledgement- Erica M
   2. Meeting called to order at 6:32 pm
   3. Acceptance and additions of tonight’s agenda: **Brandee, Liz 2nd**
   4. Acceptance of June 2023 Minutes/AGM minutes- **Liz, Veronica 2nd**
2. **Presentation from Jeanette Lewis - Proposal of School Wide Diversity Project**
   1. See attached report
   2. Request for Spending Approval
3. Veronica B made a motion for PAC to spend up to $500.00 on this project for Jeanette to purchase needed supplies and construction of materials. Lisa R 2nd motion. Drew N opposed motion. Motion Granted.
4. **REGULAR REPORTS:**
   1. **Chair Report**: Erica M
5. Kindergarten welcome care packages were sent out on behalf of PAC to all kindergarten students and families
6. PAC is looking for D-PAC meeting representative. Liz H is wanting to step down from being representative. Meetings occur 1 Thursday a month.
7. PAC meeting babysitters- Sign up sheet put up in the grade 6 and 7 classrooms for interested students to sign up. Students must have a valid babysitting licence. PAC will ask for 2 weeks notice if a babysitter is needed to attend the PAC meeting.
8. **Community Schools Report**: Ted C (absent)
   1. Report attached
9. **Treasurers Report**: Veronica B
   1. Current balance- $27,572.00
   2. PAC made approx. $3700.00 profit from school carnival
10. **Principals Report**: Olwen Cowan
    1. Report attached
11. **SD46 Trustee**: Pamm R (zoom)
    1. Report attached
12. **OLD BUSINES:**
    1. **Staff Appreciation Lunch from PAC-** 
       1. Gourmet Girl catered lunch was successful and much appreciated by staff.
    2. **PAC Bursaries:** Thank-you letters received from both recipients.
13. **NEW BUSINESS:** 
    1. **Proposed budget for the school year:** attached
14. Erica presented proposed PAC budget for the upcoming school year
    1. **Calendar of events:** attached
15. Erica presented the proposed PAC calendar of events for the upcoming school year
16. One edit noted that the Book Bingo is in December rather than November.
    1. **Fundraiser- Fresh to You Bundles**
17. Forms were sent out with students this week (paper and on Facebook page and school newsletter
18. Deadline for submitting order forms is Oct. 18, 2023
19. Delivery to school will be sometime mid November and PAC will be asking for volunteers to create and distribute bundles
    1. **Halloween Family Dance**
20. DJ and gym booked for October 26, 2023
21. Volunteers needed to book DJ, organize, and decorate gym
    * 1. Liz made a motion for a spending approval for PAC to spend up to $500.00 on DJ and decorations. Lana 2nd motion. Motion approved.
    1. **Hot Lunch Update**
22. New coordinator Lana provided update on hot lunch plans for the school year
23. Volunteers have signed up and training is being provided to them
24. Lana is looking to add local vendors to the food rotation
    1. **Any other business**
25. Drew brought up questions regarding academic standards for WSES and questioned if academics are being met within school. Olwen invited Drew and anyone else to come to her office and have an open discussion about this topic. Olwen reminded everyone at the meeting that she has an “open door policy” and is open to discussions.
    1. **October Spending Approvals**
26. Lisa R made a motion for a spending approval for PAC to spend up to $350.00 to purchase a 60-cup commercial rice cooker for the school kitchen. Brandee 2nd motion. Motion approved.
27. Lanna F made a motion for spending approval for PAC to spend up to $600.00 on soil from Salish Soils for courtyard planter boxes. Lisa R 2nd motion. Motion approved.
28. Veronica B made a motion for PAC to spend up to $100.00 on treats for Cross Country Meets. Lisa R 2nd motion. Motion approved.

**Meeting Adjourned: 8:04 pm**

**Next Meeting- November 7, 2023 at 6:30pm**

**Community Schools Report**

Lisa Rodriguez will continue to provide grab and go breakfasts and snacks for the fridge this year, and due to a reduced budget, we have opted to remove the snack trays from the classrooms this year - prioritizing available snacks and breakfast foods for kids to have access to when needed. We should have our year's funding confirmed soon and may request some financial support from the PAC to get us through to the end of the year. Our intent is to make sure that there is food available to everyone and anyone who needs it - if they forget their lunch, didn't have time for breakfast, or are struggling as a family and need support on an ongoing basis - all know that there is food available without stigma.

Backpack Buddies - the program that provides ready made, easy to prepare meals for children on the weekend is starting up again. If your family (or a family you know) needs support, please reach out to the Ms. Cowan - the information will be kept confidential, and we can make sure that a small bag of food is quietly made available to the children in the family each week.

Farm Activities - we are making Farm soup tomorrow with Chris and Lisa Allen's classes tomorrow - leftovers will be frozen and provided to students who need a lunch supplement. Leaf raking for garden bed winterizing, and a weekend work party will be organized shortly, and the Allen's are planning some seasonal activities at the Farm through the winter and Spring.

KIDZ CLUB Sechelt and Sechelt Youth Centre programs have started up and are settling into routines with new staff teams. Active promotion will happen once staff are fully settled, but if parents are in need of after school care or drop in opportunities for their older intermediate children, please contact Ted at [secheltcommunityschools@gmail.com](mailto:secheltcommunityschools@gmail.com) for information.

Ted

Ted Chisholm (He/Him)  
Sechelt Community Schools Coordinator