

West Sechelt Elementary PAC Meeting Minutes

March 1, 2022

ATTENDANCE: Aspen W, Jeff M, Holly S, Erica M, Brandee K, Liz H, Jessica M, Magnus E, Ted C. (9)

REGRETS: Amanda A.

1. CALL TO ORDER:

- a. Meeting started at 6:35pm via ZOOM
- b. Quorum met; Introductions
- c. Additions and acceptance of the Agenda Liz, Holly 2nd
- d. Acceptance of January 2022 Minutes Brandee, Liz 2nd

2. REGULAR REPORTS:

- a. Chair Report: See New/Old Business
- b. Vice Chair: Nothing to Add.
- c. Treasurer's Report:
 - i. End of February Bank Account: \$23,031.74
 - ii. Current Bank Account (March 1): \$24,614.00
 - iii. Year to Date Profit: \$3,179.12
 - iv. Gaming Money came it and has been distributed.
- d. Principal's Report: See Attached
 - i. FreshGrade – Aspen: How are staff feeling about no platform to use? Jeff: Extra pressure; different options including SeeSaw which is close to FreshGrade; looking into other Portfolio Platform; teachers are going to meet and create a list of priorities for platform
 - ii. Aspen: Are we getting rapid tests and how will they be distributed? Jeff: Yes, we have not yet gotten them yet but the plan is to get them out to families when they arrive. Jeff will let everyone know what the plan is. Probably 5 tests for each student
 - iii. Aspen: Will PAC meetings be in person soon? Yes, the next PAC meeting can be in person
 - iv. Erica: Will we have a babysitter for the in person PAC Meetings? – Aspen: Space, logistics, registration will need to be looked into it. Maybe use the hot lunch website for registration?
 - v. Magnus: Can we still attend PAC meetings via Zoom? Jeff- Yes can do a hybrid meeting. Jeff happy to support Zoom Meetings in the school even when we return to in person meetings (especially for IEPs).
 - vi. Erica – When will the field be opening? Jeff: Sod not attached, gone dormant; Wait for warm weather, first mowing; Earliest time would be a good month from now. Kids have been great and resilient without the field

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- e. SCS: Ted C.
 - i. Snack Program is good; Lisa doing a wonderful job and parent volunteers are great.
 - ii. Participating in school food committee meeting – committed to develop a food program, parents can expect a survey in the next couple of months, need a lot of parents and students to answer the surveys.
 - iii. Spring Break – tweens program (Grades 5 and up) – 15 kids (7 from WSE) at the last day and will be open over spring break – 12-4
 - iv. Kids Club is running and operating during Spring Break
 - v. Garden Beds at the school - Younger Grades not going to school farm – Ted thinking maybe we could put some raised vegetable beds in front of the new trees by the side of the school. Kitchen close – garden to plate program. Aspen loves the idea of onsite garden beds, but road improvements may improve walkability to school farm for younger students. Can get deer fencing for the boxes, hose bib close. Jeff – what about watering the gardens in the summer? Dedicated staff, parents sign up on a google doc. Jeff will check with staff on how they feel about this and we will discuss these possible gardens more.
 - vi. Ace It are going to build a shed for the farm.
- f. SD46: Amanda Absent
- g. Traffic Safety: Magnus/Erica
 - i. Had a meeting since the last PAC Meeting – restarted where we were - putting the results from the survey and other findings from the work we have done and will be coming up with a report as to where we are at with recommended actions
 - ii. Hoping to have a draft of this report for the next PAC Meeting and then go to the DoS, School District etc.
 - iii. Follow Ups: DoS – Message Board, Director of Engineering – Traffic Calming Ideas, Raised Crosswalks, New Mason Connector – timeline, Grants, Crossing Guard Program, Dump Trucks on Norwest Bay
 - iv. Aspen - New bins on sidewalks? Magnus – will look into
 - v. Aspen - New blinky lights on Crosswalk at Derby/Norwest Bay plus sign, can we get those on more intersections? Why is that not on Emerson and Northwest Bay? Magnus: Will look into and put in the report/recommendations
- h. DPAC: There is still no WSEPAC rep

3. OLD BUSINESS:

- a. Freezer - Got it today, was delayed. Installed – now can stock up on meals and snacks.
- b. Hot Lunch Update
 - i. All is good, new Nourish Vendor has gone well and will try El Segundo in April (Chicken and Taters, Cod & Taters)
 - ii. Buffet? Sushi? No to Buffet until after COVID, Yes to Sushi.
- c. Carnival – Do we proceed? Field not open yet, gradually reopening etc?

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Jeff: Can we do a smaller West Sechelt Carnival? For the Students, been a hard few years. A couple inflatables, concessions, games etc... Will proceed with a Carnival for just WSE families – will form a smaller committee to organize it.

4. NEW BUSINESS:

- a. Questionnaire from DPAC – Answer as a PAC- Attached Below
- b. Librarian – Would like books in plastic boxes with books facing out instead of spins out on shelf. Requesting Discretionary Fund for the Library? Also funding to purchase 20 Plastic Bins \$212.46 for Non-Fiction Books in order to put them into themes and see them better. Easier for Students to see and more are being signed out like this. Jeff: Would like to pay for things like this but has had to scale back on non-essential spending. 20 Plastic Bins up to \$225 for the library: Magnus, Jessica 2nd **MOTION CARRIED**
- c. If Discretionary Fund for other than staff who would you needs to include: Librarian, Music? Jeff: Maybe come from Principal Discretionary.
- d. Bursary for \$500 will be donated again this year and applications are due by May 1st.
- e. Growing Smiles – Mothers Day Flowers and Baskets - Jessica has touched based with them and usually we give this fundraiser to the Grade 7s and Parents to organize and benefit from. Will be up and going soon.
- f. Liz – Basketball Games – spectators? For Elementary Schools – not yet. Superintendent says no up to Spring Break.

MEETING ADJOURNED 7:47pm

Next Meeting Date April 5th, 2021

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West Sechelt Principal's Report: 1 March, 2022

1. The current enrolment remains 265. There have been no staff changes.
2. Most of the protocols that were added in January to address the Omicron wave have now been lifted or will be lifted when we return from spring break: we are doing a gradual release of the separation plan including the one-way hall and the early dismissal for intermediate students.
3. We have learned that community basketball will be starting and a poster will go home in the next newsletter.
4. Students and staff participated in Pink Shirt Day on February 23: turnout was good!
5. The grade 4s, 5s and 6s have completed the Middle Years Development Index, an anonymous survey conducted by UBC that gains insights into student wellness and health.
6. Most of the Health Ed lessons have been completed, but because the instructor missed some time due to illness, the last couple of lessons will occur in April.
7. Teachers participated in the second of three planned in-service sessions focussed around assessment and communicating student learning. The planned implementation of the new reporting order has been pushed back one year to September, 2023. In addition to this work, some teachers are working with me and others in the district in a planning committee to work towards the replacement plan for FreshGrade.
8. The grade 7's participated in a Find Your Fit Work BC job fair at Chatelech Secondary in February in order to be introduced to employment possibilities as they prepare to enter secondary school.
9. Illness at school has been steadily decreasing, although we are still learning of some who have recently contracted COVID. Without contact tracing, it is not possible to say where transmission is occurring.
10. We have engaged a consultant to look at the courtyard and what might be done to create an inviting space.

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Emily, Gibsons DPAC rep, would like to start some information sharing about that other PACS are doing on the Coast. This way we can learn from one another. Please send your PACs responses to gibsonsPAC@gmail.com with **Attention: Emily Doyle** in the subject header by Feb 17^t 2022.

Emily will collate the responses and share with DPAC at the Feb 24th meeting. Thank you!

Sunshine Coast PAC Survey Jan 2022:

Name of School:

1. What projects/initiatives is your PAC working on this year?

Support class requests, Garden, waggons, Ready set learn materials. Traffic Safety concerns and Committee.

2. Do you have any multi-year or major projects or goals lined up?

Traffic safety improvements to roads around school as we are a walking school. School Carnival. School Farm.

3. Approximately how many people come to your meetings, on average?

6-12

4. What helps with parent engagement at your school?

Newsletters, Surveys, Talking directly to other people. Fresh Grade.

5. Are you meeting in person, on Zoom, or other?

ZOOM for now

6. How do you communicate to parents/caregivers and with school staff?

Facebook, newsletters, emails, freshgrade

7. What are your best fundraisers? Are there any you tried that you'd not do again?

Carnival, HotLunch, Plant fundraiser, Card Project.

8. What are the challenges your PAC faces?

Parent engagement, Burnout, Volunteers.

9. Is there anything else you'd like to share?