

# West Sechelt Elementary PAC Meeting Minutes & AGM

June 7th, 2022

**ATTENDANCE:** Melanie W., Heather B., Julie C., Kecia F., Brandee K., Karissa M., April K., Deb R., Breen H., Erica M., Aspen W., Holly S., Jeff M., Olwen C., Liz H. and Ali M. **ZOOM:** Ted C., Sarah M., Kirsten O., Magnus E. and Jessica H. (21)

**REGRETS:** Lisa R.

## 1. CALL TO ORDER:

- a. Meeting started at 6:35pm
- b. Quorum met; Introductions
- c. Additions and acceptance of the Agenda Deb, Liz 2<sup>nd</sup>
- d. Acceptance of May 2022 Minutes Liz, Brandee 2<sup>nd</sup>
  - i. Introduction of Olwen Cowan

## 2. REGULAR REPORTS:

- a. Chair Report: See Below in New/Old Business
- b. Vic Chair Report: Nothing to Add
- c. Road Committee: Magnus & Erica
  - i. Summarized recent meetings with SD46 (on May 16<sup>th</sup>) and DoS (May 18<sup>th</sup>) where the Road Committee presented its findings, issues and suggestions.
  - ii. Good to start dialog with these groups and the feedback was all positive
  - iii. Will be included on upcoming stakeholder meetings (Transportation Master Plan and Mason Connector)
  - iv. Discussed possible programs (speed watch, walking school bus, school streets program, crossing guards)
  - v. Need more members on the Road Committee
- d. Treasurers Report:
  - i. Current Bank Account: \$24,603.80
  - ii. Bouncy castle refund over \$2,000 from 2 years ago
  - iii. Gaming Money - Report due by June 30<sup>th</sup> – 267 Students; Get funding in October - \$20 per student and K classes get an extra \$100 per class; money for teachers to spend and any left overs goes to the library fund.
- e. Principals Report: **See Attached**
  - i. Going from 12 divisions to 11 this coming year
  - ii. Music teachers leaving and may be hard to find replacement(s), potentially no music next year but will do fine arts/drama etc... instead.
  - iii. Kecia: Any more potential staff changes? Jeff – Yes, EA's especially may move around before school opens.
  - iv. Courtyard - Kirsten Deasey obtained \$35,000 for courtyard furniture/water feature etc... through supporting the new day care
  - v. Daycare set to open in September
  - vi. Music Concert – exciting, first time having a concert with parents in person since covid. Aspen: Can we record it? Jeff – No, nightmare due to confidentiality

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vii. Sports Day – moved to Monday, June 13<sup>th</sup> due to major rain on Thursday and field being too wet.

f. SCS: Ted C.

i. Garden Wrap Up – School Farm – Has 16 raised garden beds, pond, digging area, fort building area, bug hotels, make ‘farm’ soup. It is located on Mason (John Fell donated a small piece of land.

1. Need Volunteers – to look after garden (water, weed, pick produce) over the summer, will send out a notice to parents through Jeff.

ii. Summer Program – Lots planned, Ms. Campbell coming back to teach staff. It is mostly full. Program runs in July & August. Email: [coastalkidssechelt@gmail.com](mailto:coastalkidssechelt@gmail.com)

iii. Plans to expand afterschool care program and increase support in the school

iv. Will continue to work with Lisa R. on the snack program

v. Shed Donation – looking into getting a truck to transport it.

vi. Backpack Buddies Program – send kids home with food, looking into extending into the summer and will be reaching out to families

g. SD46: Amanda Amaral – Absent

i. Aspen: SD46 Board Meeting tomorrow (June 8<sup>th</sup>) for anyone that would like to attend and will be recorded and on the You Tube page. Also this year is the SD46 Board election year.

h. DPAC: There is still no WSEPAC rep

### 3. OLD BUSINESS:

a. Hot Lunch Update – Lisa – Sent to Aspen

i. Hot Lunch done for the year

ii. Free Hot Dog and Freezies for Sports Day – teachers took class list and noted who wants a hot dog

iii. Fruit & Veggie Program – Aspen will apply for it again – comes every 3 weeks or so.

b. Sports Day – moved to Monday, June 13<sup>th</sup> due to major rain on Thursday and field being too wet.

### 4. NEW BUSINESS:

a. June Spending Approvals:

i. Christine Clayton – Gratitude for her years at WSES – Leaving Gift

Heather made a motion to purchase \$200.00 in Gift Cards for Christine Clayton  
2<sup>nd</sup> Kecia MOTION CARRIED

ii. Jeff Marshall – Leaving Gift and Thank you

Melanie made a motion to purchase a gift or gift cards up to \$200.00 2<sup>nd</sup> Deb  
MOTION CARRIED

iii. Hot Lunch Volunteers – Lisa has identified 10 key volunteers – Deb made a motion to spend \$200.00 on these volunteers to buy Grad 2022 water bottles  
2<sup>nd</sup> Kecia MOTION CARRIED

iv. Staff Appreciation Lunch – For All Staff and Buffet Style

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Holly made a motion to spend \$1,000 on a Staff Appreciation Lunch catered by Gourmet Girl 2<sup>nd</sup> Breen MOTION CARRIED

- b. Volunteers
  - i. Erica: Would be nice to have a sign-up sheet again for Hot Lunch Volunteering, as it is easier to see the whole month and parents can sign up with friends or people they know. Also good to get a list of 'back up or on call' volunteers.
- c. Drug Panel
  - i. Ali and her husband (RCMP Youth Liaison – Chris Mager), as well as 2 other RCMP officers – are concerned about the wording and messages by some of the presenters at the Grade 7 Drug Panel around the use of drugs.
  - ii. Jeff/Olwen – low attendance by experts (no doctor or constable at the WSES presentation), a lot of what came up was answers to kids questions and not in the presentation. Grade 7 is a risky age for drugs, panel is about harm reduction and getting information on physical impact of drugs.
  - iii. Chris (RCMP) will be writing up a report about his and his colleagues concerns and giving it to the school. He has already been in contact with Jeff
  - iv. Other comments: Aspen - How Grade 7's interpret it is important and important to have conversations with kids about the panel and drugs, Kecia – Can we provide feedback to presenters?, Breen - Need specialists – also issues with Sex Education. Jeff – Jessi Wollen is the Sex Education specialist and any parent can contact her with questions and concerns, Jeff – Sometimes kids take away different messages from presentations than were actually said, Brandee – Point of view of experts (Youth Counsellors) is good education for our kids, even if we do not like how it is presented, April – Could parents get written communication about the presentation so it can trigger conversations with their kids?, Ali – Some kids more vulnerable and RCMP are concerned for these kids not the ones who have open conversations with their parents

### **2022/2023 PAC EXECUTIVE ELECTIONS:**

Chair: Erica Malcolm

Vice Chair: Liz Hills

Treasurer: Holly Seabrook

Secretary: OPEN

Hot Lunch Coordinator: Lisa Rodriguez

Hot Lunch Volunteer Coordinator: OPEN

Grocery Receipts: Melanie Walsh

DPAC Representative: OPEN

**MEETING ADJOURNED 8:39pm**

**Next Meeting Date TBA**

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### West Sechelt Principal's Report: 3 May, 2022

1. The current enrolment is unchanged at 267: there have been no staff changes. In terms of 2022- 23, next year we will welcome Ms. Ailish McCord to the primary teaching team as Ms. Jen Bissett extends her leave-of-absence; Ms. Meghan Campbell will move from the primary team to be the new inclusion support teacher alongside Mr. Ron Fremont; and, Ms. Danielle Arsenault will return to the library in a continuing position. We are waiting to see who will replace Mr. Karagianis and Mr. Hagerman, and we are also waiting to see who will fill out the counselling team. In terms of the support staff, Mrs. Clayton is being replaced by Mrs. Kecia Fossen; Ms. Amanda Ware and Ms. Perrilee Meeker will return in continuing EA roles and **Ms. Tania Towell** will fill a temporary EA position.
2. We have now processed the bulk of the furniture order to replace the old desks and chairs. This includes high desks and stools for the perimeter of the learning commons and courtyard hallway.
3. Rob Collison, Director of Maintenance, is working to have two asphalt speedbumps installed in the drive-through lanes. He is also working to install a railing outside the principal's office where the wall juts out into the sidewalk to ensure pedestrian separation from traffic.
4. Next week we will complete the meetings for those students who have an inclusive education plan (IEP) or those students who had an assessment that required a debrief with their families.
5. Teachers and the District have narrowed the pack for the replacement of FreshGrade – one of two remaining options seems the likely choice and we expect a decision shortly. The Ministry has just issued the new reporting order that will come into effect in 2023-24. We will incorporate those changes in 2022-23 in advance of the deadline – in terms of the number of reports and the new four-point proficiency scale, because we have been working to be in advance of the expected changes, families will see few differences next year (other than a new on-line portfolio platform)!
6. This week Mr. K is holding an afternoon concert in the gym for the families of his grades 3-7 students. We are excited to be able to welcome families into the school.
7. SD46 Maintenance has found a compromise and is opening the field for sports day. The field will then be re-closed to protect it for the summer.
8. The teachers are working hard this month to lead a number of small and large field trips, recognizing that this valuable part of the school experience has been on hold for some time.
9. Each year, there are small changes to the length of the school day depending on the total number of school days. For 2022-23, the instructional day is shortened by six minutes. At WSES we will **start at 8:50 and end at 2:55** (that means we start 5 minutes later and shorten lunch by 1 minute).
10. Last week the intermediate students participated in internet and relationship safety training through the Children of the Streets Society (TCO<sup>2</sup>). The primary students had a visit from the Vancouver Coast Health dental health screener/educator today; and yesterday the grade 6 and 7 students got their vaccinations (the 7s missed them last year).