

# West Sechelt Elementary PAC Meeting Minutes

December 7th, 2021

**ATTENDANCE:** Aspen W, Jeff M, Holly S, Erica M, Brandee K, Liz H.

**REGRETS:** Lisa R, Amanda A, Ted C.

## 1. CALL TO ORDER:

- a. Meeting started at 6:36pm via ZOOM
- b. Quorum met; Introductions
- c. Additions and acceptance of the Agenda Holly, Brandee 2<sup>nd</sup>
- d. Acceptance of October 2021 Minutes Brandee, Holly 2<sup>nd</sup>

## 2. REGULAR REPORTS:

- a. Chair Report: See New/Old Business
- b. Vice Chair: Nothing to Add.
- c. Treasurer's Report:
  - i. Current Bank Account: \$19,287.17
  - ii. Money coming in from Hot Lunch, Card Fundraiser etc...
  - iii. Gaming Grant still not received – Holly reached out again and will report back
- d. Principal's Report: See Attached
- e. SCS: Ted C. Absent – Nothing to report – All programs running and going well.
- f. SD46: Amanda Absent
- g. Traffic Safety: Erica
  - i. Survey Results came back – lots of parents participated, with lots of comments and feedback. There will be no second survey as we got a lot of valuable information in the first one.
  - ii. Sent the parents' concerns regarding the school pick up/drop off to Jeff
  - iii. Magnus attended the West Sechelt Community AGM, with the mayor in attendance and road safety was one of the main topics. Will get more information from Magnus on how the meeting went
  - iv. The next step is to narrow down our concerns and asks to present to the DoS.
- h. DPAC: There is still no WSEPAC rep

## 3. OLD BUSINES:

- a. New Freezer – Purchased a Frigidaire 13 cu ft. upright freezer from the Brick and will get at the end of January
- b. Card Project – Orders coming in and are currently being handed out to the students.
- c. Poinsettias – missed the deadline for orders and will make sure to be on top of it next year.
- d. Hot Lunch Update – Lisa Absent.
  - i. Late Orders – payments – should we have a late order policy? No cheques or cash, just online payment? Holly – should be able to get their orders before

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deadlines, does not want to hold onto cheques and cash. Aspen – final decision is that late order payments will only be electronic payment.

- ii. Nourish – Options for January Hot Lunch – Lots of options, nutritious, but more expensive. Jeff – nutritious and parents understand it costs more. Pass along to Lisa to pick a couple of option and try it.
- e. Carnival Update – We still have our \$2400 deposit with the bouncy castly rental and can use it for this year’s deposit. Actively moving forward with carnival planning

#### 4. NEW BUSINESS:

- a. Library Book Fair - \$75 – Golden ticket for each class to win. Aspen approved.

**MEETING ADJOURNED 7:12 pm**

**Next Meeting Date January 11th, 2021**

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### West Sechelt Principal's Report: 07 December, 2021

1. The current student enrolment is unchanged at 264. There have been no staff changes.
2. The last two trees that needed to be removed after re-evaluation by the arborist have been addressed and the work is now complete. The Nature Area will require regular inspections moving forwards (approximately every three to four years).
3. We had hoped that the sod on the field would be in place in time to allow for rooting but that did not happen. As a result, the fence around the field must stay in place until spring. We were able to adjust the fencing recently to allow access to the play space from both sides of the field and the second swing set is also now accessible.
4. Mr. McGinnis, the Unitech site superintendent, is now off-site, but he is still working part time to ensure the last tasks (such as the new lighting in the old library and the new sink station in the big all-user washroom) get completed. Staff continue to work to create the equipment/furniture order that will include the replacement of many of the worn student chairs currently in use. The new Chromebook cart is also ready to be delivered from the District Technology Department.
5. The results of the grade 4 and 7 FSA have been given to the teachers and families will receive their child's booklet and results this week.
6. The grade 6s (and grade 7s who missed last year) received their immunizations last week. Information has also been sent to families regarding the provincial plan to expand the COVID-19 vaccination to include children aged 5-11 with instructions about how to register.
7. On Nov 2, the school reopened to after-hours, outside user groups. Unfortunately, that access was suspended on Nov 15 as a result of the fuel rationing that was put in place until Dec 1 (and then extended to Dec 14). On Nov 25 it was decided to reopen access for use by outside users providing activities for children.
8. The reporting cycle with checklists/report cards went smoothly, as did parent/guardian/teacher interviews. Families were notified at the beginning of November that the District was shifting its performance scale in FreshGrade from a 3-point scale to the new provincial 4-point scale in anticipation of the mandate that will come when the new Reporting Order is implemented in Sep, 2022.
9. Thank you to librarian, Ms. Danielle Arsenault and library clerk, Ms. Tracy Thomsen for their work to host our first Scholastic book fair since the onset of the pandemic. The fair was a huge success and warmly welcomed by the students. The proceeds from the fair will be used to purchase new books for the library.

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10. The students in Mr. Allen's Division 4 and Mrs. Allen's Division 5 recently held a hot chocolate fundraiser in support of those affected by the flooding and landslides and doubled their goal raising just over \$1000.00!

11. The primary teaching team, under the guidance of Ms. Dani Lawson, are hosting a school store event next week to provide an opportunity for students to donate gently used articles that can then be purchased as low-cost gift options for students as they prepare for the holidays. Teachers are also planning to do the graham wafer gingerbread house activity in the last two days before the winter break but this year it will be done class-by-class in their own rooms (rather than as a whole-school activity in the gym).

12. Work continues in an effort to improve driver compliance during pick-up and drop-off times at the front of the school. This has included direct supervision and having information shared via the Orca Newsletter.

13. Letters are going home this week to the families of students in grades 5 and 6 regarding the Middle Years Development Instrument (MDI) provided by UBC. The roughly one-hour on-line survey will likely take place in February (as we have planned for Jessie Wollen to once again provide instruction to all classes from the health curriculum in the month of January).

14. The two EV charging stations became operational in November. They are located in the staff parking lot.